

**From:** [uarecruitment@fa.ua.edu](mailto:uarecruitment@fa.ua.edu)  
**To:** [Sterritt, Adam](#)  
**Subject:** An Online Offer has been made  
**Date:** Tuesday, July 16, 2019 8:07:39 AM

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An online offer has been sent to Charles Davis.

Requisition# 508717

Job Title: Director, Student Media - 508717

Department: 860301 - Student Media Admin

Please note that, Charles Davis will be removed from your view until the offer has been accepted or declined.

At this time, you should start to update the status on the remaining applicants. It is important that we accurately track the statuses of all applicants. All applicants that were interviewed for Director, Student Media - 508717 should be moved through "interview complete" status for tracking purposes. If you have an alternate finalist for this position, please move them to the "alternate finalist recommendation" status. All remaining applicants should be moved to the "not hired" status once the requisition has closed. Please contact your HR Recruiter, Megan Riehm, if you have any questions.